

NORTH PLATTE HIGH SCHOOL

STUDENT HANDBOOK

GENERAL INFORMATION

Activity Pass

The cost for an activity pass for the 2011-2012 year will be the following:

Adults	\$40.00
Student	\$30.00
Family	\$110.00

The cost for an activity pass in the future will be ten times the amount of the gate fee as established by the KCI conference. For this year the gate fees are: Adults - \$4.00 and Students - \$3.00.

School Routine

1. **Students not riding busses and those who drive should not plan to arrive before 7:50 a.m.** Busses will normally arrive between 7:45 and 8:00 a.m., depending upon whether a certain driver must get in to take a shuttle route. **The doors of the school will close at 3:30 p.m. Students remaining after school must be sponsored by a teacher.**
2. Students are allowed five minutes in which to move from one class to the next. **It is the responsibility of each student to organize his/her time as to be in the next class room before the five minutes expires.**

BELL SCHEDULE:

Warning Bell	8:05 am
1 st Block	8:10-9:37
2 nd Block	9:42-11:09
Seminar	11:14-11:44
Lunch	11:49-12:08 p.m.
3 rd Block	12:13-1:40
4 th Block	1:45-3:12

3. In order to prevent accidents, **no running in the hallways or on the stairs will be allowed. Students are not to sit on the floor in the hallways.**
4. Assemblies are arranged for all students from time to time. Each class is to sit in an assigned section of the bleachers. Please cooperate by going directly there during the assembly. During assemblies class sponsors will sit with their respective groups. **It is common courtesy that you respect all speakers and people who come for the presentation.** Regardless of your opinion of the program, you will remain respectful at all times while that person or program is before you. Remember the image that you make for our school shall spread throughout the area.
5. **Food Service:** A closed lunch hour is employed at North Platte High School. This means that no one is allowed to go home for lunch or leave the school grounds. All students must eat in the school cafeteria. Breakfast may be purchased for \$1.20, lunch for \$1.70, or meals may be brought from home. If a student owes \$10.00 or more on their lunch card it will be pulled and the student will not be allowed to eat.

6. **Telephone** - Students will be called from class to answer telephone calls only in emergency cases. Parents may of course, call and leave a message for students at any time to be delivered at the interval between classes. **Except for school business and emergency situations, no students will be allowed to use the telephone in the office.**
7. **NO** student may purchase any materials to be paid for by the school unless they have a purchase order signed by the superintendent.
8. **ONLY parents, guardians or school patrons are allowed to visit the school during school hours.** Students from other schools are permitted to visit only under certain circumstances. **No one is permitted to visit classrooms without permission from the principal's office.**
9. **Gum and Candy** - Chewing gum is left up to the discretion of each teacher. Students shall respect the desires of the teachers who do not permit gum chewing. **Eating candy is not permitted during the school day except in the cafeteria during lunch hour.**
10. Soda Pop - **NO soda pop is to be in any part of the building except in the cafeteria. None is to be put in the lockers. Soda pop may be purchased during lunch in the down stairs commons area.**
11. **No student cell phones, pagers, or audio devices are allowed in the school building during the school day. (See page 12)**
12. **If it becomes necessary for a student to take any form of medication at school, a signed note from a parent/guardian must be presented in the office. All medication must be in the original container. It will be kept and dispensed through the high school office or school health nurse. (Board Policy JHCD)**
13. **Backpacks**-all backpacks are to remain in student lockers during the school day. Any variance of this rule must be cleared in advance with the school administration.

Lockers

All students will be assigned a locker and a lock. Once lockers have been assigned students may not move to another locker without permission from the office. Students are encouraged to **keep lockers locked**. Students are not to place "stickers" or make marks of any kind on their lockers.

Student lockers are school property, not private property. Lockers may be subject to search at any time if there is reason to suspect that a student's locker contains an article which is in violation of a federal, state or local law, or is in violation of school district rules or regulations. (Board Policy JFG)

Student Cars

1. Students who drive cars to school must have a valid parking pass issued from the principal's office. **Students will not receive a valid parking permit and be allowed to park on campus until the student has completed a North Platte R-I Consent Form for random drug testing. Failure to comply with board policy JFCI-AP will result in being restricted from parking privileges on school property. Students must park within the lines and only in assigned areas.** Students are not to park in front of the superintendent's office, the ag shop, or the area north of the old "north hall." Students are not to be in or around their automobiles at any time during

the school day. Students, upon arrival, should come into the school building. (See board policy JFCI-AP)

2. The north drive is not to be used by students from 7:30 a.m. to 4:00 p.m. Driving to school is a privilege; do not abuse this privilege or you may lose it.

Automobile/Vehicle Miscue could involve suspension or revocation of parking privileges, detention, in school suspension, or 1-10 days out of school suspension. (Board Policy JG-R Page 3)

Bus or Transportation Misconduct (Board Policy JG-R and JFCC)

Any offense committed by a student on transportation provided by or the district shall be punished in the same manner as if the offense had been committed at the students' assigned school. In addition transportation privileges may be suspended or resolved.

Student Dress Code For High School

1. Any apparel worn by students must be neat and clean and in no way distracting or disruptive to the academic process. The administration has the responsibility of determining what is unacceptable and/or disruptive.

2. Students whose dress is not proper for school will be required to change clothing to acceptable attire. If the problem involves a top, office personnel will issue a shirt for the remainder of the school day. To insure that the shirt is worn for the remainder of the school day, an accompanying sheet must be signed by each of the student's remaining teachers. The following items are guidelines for dress: (Board policy JFCA page 1)

- a. Hats, bandannas, scarves, sunglasses are not to be worn or carried in the classrooms or halls during school or at events after school inside the building.
- b. Students shall not wear emblems of alcoholic beverages, tobacco, or products you cannot legally use. The wearing of clothing emphasizing nudity or suggestive ideas is forbidden.**
- c. Spaghetti straps, tieback halters, midriff tops, half shirts, see through clothing, muscle shirts/tank tops. Any tee shirt or top must have a 2 inch strap, no tee shirt or tops maybe ripped or cut down sides. Shirts must be buttoned.
- d. Pants, shorts or skirts less than mid-thigh length, nylon or spandex shorts, boxers, pajama bottoms or sweats that resemble pajama bottoms, house slippers.
- e. Shoes must be worn.
- f. No cleats are to be worn in the building.
- g. No chains of any type.

Care of Building and School Property

The assistance of each and every student is sought in keeping buildings and grounds clean and neat. Students are expected at all times to take care of school property. In case of an accident (such as breaking of glass in a window or door) the student will report it to the office so that attention may be given to prevent others from being injured. Repair costs for damage done by students through neglect, carelessness, or harmful intent will be the responsibility of the students and/or his/her parents.

Fire Alarm and Fire Drill

In case of a fire alarm drill, students will follow the posted fire exit maps to exit the building immediately. Students should leave all possessions in the building and walk quickly in single file to designated exits. **DO NOT RUN and remain as quiet as**

possible. Teachers will see that students leave the building and proceed in single file to the exit. Students are to obey teachers' directions at all times. No one is to re-enter the building until an all clear signal is given. The fire alarm will be one of the following:

1. One continuous ring of the fire alarm bell
2. Announcements over the P.A. system
3. Announcement by classroom teachers

Tornadoes or Bad Weather

The tornado or bad weather alarm will be several short rings of the bell, an announcement over the P.A. system, or verbal directions given by any teacher who has warning by sight. Students should go to designated areas staying away from doorways, windows, and glass areas. They should, if at all possible, squat down with hands over heads against a west or south wall. No one is to remain in the gym.

Earthquake

Students are to stay in the classrooms and take cover under desks, etc. until the quakes subside. Everyone should stay away from cabinets, windows, etc. After the quake subsides, clear the building as per fire procedure.

Building Crisis

Teachers will be notified by intercom if a building crisis exists. At that time all teachers are to clear halls and lock doors with students in rooms. Window blinds/shades should be closed and students should stay away from all windows and doors. Students and teachers should remain in locked rooms until further notice.

ATTENDANCE **(Board Policy JED, pages 1-3)**

It is very important for students to attend school regularly. Records clearly indicate a close correlation between regular school attendance and satisfactory schoolwork. **School officials solicit the cooperation of all parents in seeing that their children attend school regularly.**

I. Excused Absences

A. After accumulating six absences from any one class in a semester, no credit will be awarded. The student will, however, remain in the class until the semester ends. The student will only be able to make up work missed on the first five absences.

B. The five days of absences a semester described in the policy are to take care of items such as the following:

1. Personal illness
2. Professional appointments that could not be made outside of the regular school day
3. Doctor and dentist appointments that cannot be scheduled after school hours
4. Personal circumstances which cannot be taken care of outside of school hours.

C. It is extremely important that students realize and understand that the five days of absence built into the attendance policy **are not to be considered as an approved five days to skip school**, but rather they should be used only as indicated by the policy.

D. Death in the immediate family and school sponsored or sanctioned activities in which the school provides transportation are exempt and will not count toward the total five absences.

E. In case of serious accident, extended or serious illness, or emergency situations, an extension of the five day limit could be granted after a hearing before a committee consisting of the principal and two teachers. The decision of this attendance committee may be appealed to the Superintendent within ten days. An extended illness is an illness which causes the student to be absent more than five days. An extended illness must carry a doctor's note to be considered. These notes are due the day of the students return.

Students will not be excused to do their banking, family shopping, get hair cuts, return home after books, clothes or equipment they have forgotten, or for any other similar reasons. These are activities that can be taken care of other than during the school day.

No students are permitted to leave the school grounds during the school day except by parental consent and approval from the office. Students arriving on buses are not allowed to leave the campus before school starts, nor are they allowed to do this after school is out before boarding the buses.

II. Procedures for all absences:

A. In case of an absence, **NO NOTES WILL BE ACCEPTED!** The parent or guardian must call in order for his/her son or daughter to be admitted into school. The parent or guardian should call either on the day his/her son or daughter is absent or on the morning the student is returning prior to 9:00 a.m. If a student returns to school without a parent or guardian calling, his/her absence will be unexcused. **Based upon the reason given for the absence, the school will determine if the absence is to be excused or unexcused. If the parent or guardian has not called after the 24-hour grace period beginning at 9:00 a.m. of the day of the student returns to school, the unexcused absence will stand and will not be changed. All work missed will be averaged as zeroes.**

B. Class work missed during an excused absence must be made up to receive credit. **It is the student's responsibility to find out what work is to be made up and to do it on his/her own time and within the time limits prescribed by the teacher.** In cases where the student has an unexcused absence, his/her teacher will not allow him/her to make up work for credit.

C. Students returning to school after an absence must obtain an admit slip from the principal's office on the day of return, **NOT ON THE NEXT SIMILAR DAY!** The student should turn the admit slip into his/her last block teacher. Students should report to the office, after an absence at least fifteen minutes before school starts to avoid being tardy to his/her first block classes. It may be necessary for a parent to bring his/her son or daughter in order to do this. The high school secretary will issue admit slips.

D. Any day the student is absent from school the parent may be called by phone. In case of excessive absences or at parental request a letter will be sent to the parents or guardians listing the dates and reasons their children were absent from school.

F. Any student considering dropping from school will be counseled by the High School Principal and District's Guidance Counselor. The parent of the student will be notified by the school, and with the administration look for other alternatives. If the student does drop out of school, the literacy hotline will be contacted as soon as the students' records are closed.

III. Vo-Tech Attendance Policy

Since the district pays tuition for some students to attend the NORTHLAND CAREER CENTER students are expected to attend regularly. If a student accumulates ten absences in any semester from the vo-tech school, he/she will be removed from the Vo-Tech program. In the event this occurs it will jeopardize the possibility of being placed in the Vo-Tech program for the next semester. The students will follow our absentee policy of calling into our school for excusing absences.

IV. Unexcused Absences

A student with an unexcused absence will not be allowed to make up the work missed and he/she will be given a zero for all work or tests during his/her absence. **Any student leaving school without permission will be subject to disciplinary action. Students need to remember that no one is to leave the school grounds at any time during the school day. Doing so is a violation of a district policy that carries a penalty of up to three days suspension from school.**

VI. Tardiness

All tardies are left up to the discretion of the teacher. Tardiness caused by another teacher or the administration is excused with the proper note to the teacher. Excessive tardies will not be tolerated. See the Student Behavior Section of this handbook.

ACADEMICS

The following information is designed to inform students and parents of the BASIC REQUIREMENTS for attaining a high school diploma and to give examples of these requirements. It is our sincere hope that by having this information available, students will be able to plan their course of study in a more effective and beneficial way.

Basic Requirements

The basic requirements for graduation from North Platte High School are listed below in bold print. The courses appearing beneath are examples.

Four Units of English

1. Language Arts I
2. Language Arts II
3. Language Arts III
4. Language Arts IV

Four Units of Social Studies

1. World Geography
2. World History
3. American History
4. American Government

Three Units of Math

- 1. General Math
- 2. Algebra I
- 3. Geometry
- 4. Consumer Math

Three Units of Science

- 1. Biology
- 2. Physical Science
- 3. Life Science

One Unit of Practical Arts

- 1. Home Economics
 - 2. Vocational Agriculture
- Note: Students must be able to have a supervised farm project in order to take agriculture courses.

Two Units of Fine Arts

- 1. Band
- 2. Chorus
- 3. Art

Two Units of Physical Education (1/2 unit per semester)

Required Units 19
Electives 9
TOTAL 28

BEGINNING WITH THE CLASS OF 2010 1/2 UNIT OF PERSONAL FINANCE AND 1/2 UNIT OF HEALTH WILL BE REQUIRED FOR GRADUATION.

Weighted Classes

Some of the courses have been weighted according to the level of difficulty. The following classes will have a difficulty factor applied when figuring the grade point average of a student:

Each of these classes will have a difficulty factor of 1.2:

Language Arts IV	Biology II	Accounting II
Advanced Math	French III	Spanish III
Calculus	French IV	Spanish IV
Chemistry	Physics	

Any dual college credit courses approved by the administration

Each of these classes will receive 1/2 credit:

Library Aide	Teacher's Aide	Lunchroom Aide
Office Aide		

Student Classification

To help students progress toward graduation, it is necessary to have successfully passed the following number of units to be classified and participate in the appropriate class:

0-6	Freshman (9th grade)
7-13	Sophomore (10th grade)
14-19	Junior (11th grade)
20-32	Senior (12th grade)

Students will not be permitted to participate in activities or attend class meetings restricted to members of other classes.

Class Changes

Requests for schedule changes may be made during the first four days of the semester. A student who has an educationally sound request for a change of schedule should pick up a change-of-schedule form in the counselor's office, complete the form, and take it home for his/her parent's or guardian's signature. This form should be turned into the counselor's office. This form will be reviewed for approval or rejection. No one may request a class change simply to change teachers.

Honor Roll

A standardized grading system has been implemented at the high school. The following grading scale will be used by all teachers and will be used in determining your GPA based on an eleven point scale.

95-100	A	11 points	73-76	C	5 points
90-94	A-	10 points	70-72	C-	4 points
87-89	B+	9 points	67-69	D+	3 points
83-86	B	8 points	63-66	D	2 points
80-82	B-	7 points	60-62	D-	1 point
77-79	C+	6 points	Below 60	F	0 points

There will be two honor rolls as follows:

Principal's Honor Roll:

The student must maintain a minimum 10.51 GPA with no grade below a B.

Honor Roll:

The student must maintain a minimum 8.51 GPA with no grade below a C.

Vocational Technology Programs

The student must have completed or be currently enrolled in these general education courses by the beginning of his/her senior year. Students attending VOTECH are required to ride on school provided transportation.

Dual Academic Credit/Advanced Placement

North Platte High School students now have the opportunity to gain college credit for Chemistry, Physics and Language Arts IV while also receiving high school credit. College credit is offered through Northwest Missouri State University for 1/2 of the in-state tuition cost. Students enrolled in these classes are eligible to receive college credit upon registration, payment of fees and successful completion of the course. Computer courses on-line may be taken at school if approved. Interactive television (ITV) courses are offered in French and College Algebra (credit through the University of Missouri-Kansas City.)

Work Release Programs

Special needs students who are juniors or seniors may qualify for work release by applying and being accepted through vocational rehabilitation and the Platte Valley Educational Cooperative. Other junior and senior students who wish to be released to work must participate in the Employment Education Opportunity Program. Application may be made through the Guidance Counselor. Valid proof of employment must be presented when making application, and each student in the program will be required to prove continued employment during the semester.

These are the only work release programs that will be approved!

Academic Dishonesty/Dishonesty (Board Policy JG-R)

Cheating on tests, assignments, projects or similar activities; plagiarism; claiming credit for another person's work; fabrication of facts, sources or other supporting material; unauthorized collaboration; facilitating academic dishonesty; and other misconduct related to academics.

First offense: No credit for the work, grade reduction, or replacement assignment. Subsequent Offense: No credit for the work, grade reduction, course failure, or removal from extracurricular activities.

EXTRA-CURRICULAR

North Platte R-1 District Activity Code

Students at North Platte High School participating in extracurricular activities are expected to demonstrate acceptable moral values and behavior in season or out of season in the school or in the community. Each participant should obey the rules of the school and the laws and regulations of the city and state and federal government. Failure to do so could result in disciplinary action.

1. Alcohol and Drug Policy

First Offense: Any student in possession, sale, purchase or distribution, or under the influence of any alcohol or drugs, on or off campus will be suspended from participating in extra-curricular competition for a period of 45 calendar days from the start of the season or when ever the incident occurs whichever is later. The suspension will carry from one sport to another sport.

Second Offense: The student will not be allowed to participate in any extra-curricular activities for one calendar year.

2. Drug Testing Policy (Board Policy JFCI-AP)

Each student athlete must have The North Platte R-1 School District Student Drug Testing Consent Form turned in to a coach or administrator before the student athlete is allowed to practice. (Relate to board policy JFCI-AP.)

3. Tobacco Policy

Public use of tobacco by North Platte High School students participating in extra-curricular activities will not be tolerated.

First Offense: Any student observed by school district employees in possession of tobacco at anytime either on or off campus will be given a one activity suspension, also the student will sit down and review all alcohol, drug and tobacco policies with the coach or sponsor of the activity in which the student is involved.

Second Offense: The student will be suspended from participating in extra-curricular competition for a period of 45 calendar days from the start of the season or whenever the incident occurs whichever is later. The suspension will carry from one sport to another sport.

Third Offense: The student will not be allowed to participate in any extra-curricular activities for a calendar year.

Individual cases may be reviewed by a committee composed of the coach/sponsor involved, athletic director, and building principal. It is to be understood that these punishments may be adjusted by the administration based upon the circumstances of the individual situation.

VIOLATION OF MUNICIPAL, STATE OR FEDERAL LAWS OTHER THAN THOSE LISTED, WILL BE DEALT WITH DEPENDING ON THE SEVERITY OF THE INCIDENT.

4. Extra-Curricular grade policy

Student grades will be checked at the midpoint of each quarter. If the student has a grade of "D" a warning letter will be sent to the parents and the coaches/sponsor will be notified. If the grade is an "F", a letter will be sent and the student will be put on probation. This means that he/she may still practice or rehearse; however, the student will not be able to compete or participate for a minimum of two weeks. At the end of this two-week probationary period all grades must be at an acceptable level if the student wishes to play or participate.

If the student has one "F" at the midquarter, but was on the 3.0 honor roll the preceding quarter, the students will be allowed to continue to participate as long as the student shows progress on improving his/her grades.

More than one "F" will result in the same probation. The re-evaluation at the end of two weeks must show acceptable grades in the subjects for the student to resume practice/rehearsal and play/participation.

At semester both the quarter and semester grades must be acceptable as the probation is for **three weeks** instead of the two at mid quarter.

A form letter will be sent to the parents at each step. At the end of the probationary period it is the student's responsibility to pick up a grade check sheet in the office and have all of his/her teachers to sign for eligibility.

5. Attendance Policy

Students will be required to attend school a minimum of two class periods during the day to be able to participate in extra-curricular activities. (This includes contests and practices.) For activities when school is not in session, the student must have attended two academic class periods on the previously scheduled school day. If the situation arises that the student must be gone from school it must be cleared in advance through the office. If the student misses a full day prior to the scheduled activity, it must be cleared by the building principal before the student can participate in the activity.

6. Transportation Policy

All students are expected to ride on school sponsored transportation to and from activities unless arrangements are made with the principal beforehand. **Students will be allowed to return with parents as long as the parents sign a school transportation list before leaving.** Any other transportation arrangements must be made prior to the event. (This must be made by phone to the school office, notes will not be accepted.) Students will be allowed to ride home with the parents of another participant only if that student's parents have contacted the office in advance and the coach has been notified by the administration.

7. Uniforms

Students will not be able to participate in a contest until the uniform or fines are paid from the previous activity.

8. Other Policies

- A. Play fair and hard at all times, showing proper respect for opponents.
- B. Obey all officials' decisions in a courteous and sportsmanlike manner.
- C. Maintain the highest standards of conduct on the field or court, both at home and at other schools.
- D. Observe completely all training rules. Violations of training rules will be dealt with by a coach or sponsor. Conform to the dress code of the athletics or activity department.
 - 1. Hair will be neatly trimmed and short enough to be off of the collar and out of the eyes.
 - 2. Sideburns will be no longer than the lobe of the ear and will not extend laterally.
 - 3. Athletes or competitors are expected to dress neatly and be well attired on the day of the game or activity.
- F. Scholastic Requirements: A high school student must be enrolled for 80% of the 8 credits offered and must have earned 80% of the credits or passed 7 of 8 classes the preceding semester; or a student must be enrolled in a full course at his/her level in a special education program.
- G. Recognize that the privileges of being on a team carries with it the responsibility of setting a good example and the realization that it is an honor and privilege to represent one's school.

ALL PUNISHMENTS LISTED ARE THE MINIMUM PUNISHMENT TO BE GIVEN FOR AN INFRACTION OF THE RULES. EACH VIOLATION COULD BE DEALT WITH BY THE COACH/SPONSOR OF THE ACTIVITY IN WHICH THE ATHLETE IS PARTICIPATING. BEFORE THE SEASON BEGINS THE COACH/SPONSOR WILL REVIEW THE EXTRA-CURRICULAR POLICIES WITH THE PARTICIPANTS.

SCHOOL SPIRIT

True school spirit has its origin within the individual. The true spirit might be said to be contagious. If most students have this proper spirit the morale of the school is high and many achievements can be accomplished for the good of all. Loyal students give their enthusiastic support to school teams, to school clubs, and other activities. They are proud of their class and strive to make it one of the best in the school.

Ethics In Athletics

- 1. Show good sportsmanship by being considerate of those participating.
- 2. Don't "boo" officials or players.
- 3. Keep you spirit up even though your team may lose. Be as good a loser as you are a winner.
- 4. Enthusiasm is great. Don't overlook it.
- 5. Be courteous to visitors.
- 6. Observe proper conduct at all activities.
- 7. We are competing WITH not AGAINST our opponents.
- 8. **ALL** students are required during basketball games to support their team by being in the gym and not in the halls. Adults and other out-of-school people may be in the halls, but students of our school will not be allowed in the halls, except between the games, half, or to go the restrooms. Students from other schools will also be encouraged to take a seat.

No loitering in the halls or restrooms will be permitted.

Remember, your purpose in coming to games should be to watch the game in support of your team.

Eligibility to attend the Junior/Senior Prom

Students attending the junior/senior prom must meet eligibility requirements. These requirements will be distributed to students involved.

Eligibility National Honor Society

Students involved in the National Honor Society must meet eligibility requirements. Participants shall adhere to the bylaws of the local chapter. These requirements and bylaws will be distributed to students in the society.

DISCIPLINE

(Board Policy Section J)

General Discipline Code

The following discipline code has been established by the school administration and staff, with the complete approval of the Board of Education of the North Platte R-1 School District. This code will suffice for all discipline problems except those that are specifically outlined in another section of this handbook. This code covers general classroom situations.

Classroom Discipline

Class control is the responsibility of the classroom teacher. The teacher will utilize all available, legal means to insure the smooth and efficient operation of the class. When all appropriate means have been exhausted, the student may be referred to the principal's office for further action. When this is necessary a "Discipline Referral" sheet should accompany the student, with a recommendation.

Any student who fails to go to the office when sent by a teacher will be considered insubordinate. Students may be sent to the office to prevent foreseeable problems or make up missed work without a "Discipline Referral." ANY OUT-OF-SCHOOL SUSPENSION DAYS WILL COUNT AGAINST THE 10 ALLOWABLE DAYS (SEE ATTENDANCE POLICY.)

STUDENT BEHAVIOR

The following student code of conduct is designed to foster student responsibility, respect for the rights of others, and to insure the orderly operations of the district. No code can be expected to list all offenses that may occur. However, it is the purpose of this code to list certain offenses which, if committed by a student, will result in the imposition of a certain penalty.

The violations listed below will incur the listed corrective measures. Subsequent offenses in each group will result in the increased corrective measures listed.

The seriousness of any of the offenses listed may require that corrective measures be bypassed to insure that the punishment more appropriately matches the offense. The school administration reserves the right to make that determination.

Obscene, disparaging,
or demeaning language
Nuisance Items

Disruptive speech or conduct
Public display of affection

First Offense: Warning
Second Offense: 5th Block
Third Offense: Saturday School
Fourth Offense: 3 days In School Suspension
Fifth Offense: 1-10 days out of school suspension.

Incendiary Devices or Fireworks

First Offense: Principal/Student Conference, Confiscation, detention, or in-school suspension, 1-10 days out of school suspension

Subsequent Offense: Principal/Student Conference, Confiscation, detention, in-school suspension, or 1-180 days out-of-school suspension.

Excessive tardies (more than three/semester) Failure to follow instructions

First Offense: 5th Block*
Second Offense: 5th Block*
Third Offense: Saturday School*
Fourth Offense: Saturday School*
Fifth Offense: 3 day Suspension*

Fighting
*Harassment (verbal, physical, sexual)
Leaving campus
Willful damage to school property (includes restitution)
*Harassment, Assault, Bullying, Cyberbullying (verbal/physical/sexual) (Board Policy JFCF)
*Assault
Truancy
Possession or use of tobacco

First Offense: Saturday School
Second Offense: 1-10 day In School Suspension
Third Offense: Out of School Suspension-Expulsion

Theft
Insubordination
Defiance of Authority
Extortion
First Offense: 1-10 day Out of School Suspension
Second Offense: Expulsion
(Punishment includes return of property/restitution)

Verbal or Physical abuse to a
staff member
Inappropriate language to a staff
member

Cell Phone, I-pods, and Electronic devices
(Board Policy JG-A, EHB and KKB)
First Offense: Turn in to office, Student can pick up after school hours.
Second Offense: 5th Block – Parent pick up device
Third Offense: Saturday School –Parent pick up device
Fourth Offense: 3-5 Days In School Suspension – Parent pick up device
No extra curricular activities during this suspension.

Technology Misconduct (Board Policies EHB and KKB)

Attempting, regardless of success, to: gain unauthorized access to a technology system or information; use district technology to connect to other systems in evasion of the physical limitations of the remote system; copy district files without authorization; interfere with the ability of others to utilize district technology; secure a higher level of privilege without authorization; introduce computer viruses, hacking tools, or other disruptive/destructive programs onto using district technology; or evade or disable a filtering/blocking device.

First offense: Restitution. Principal/Student conference, loss of user privileges, detention, in-school suspension, or 1-180 days out-of-school suspension.

Subsequent offense: Restitution. Loss of user privileges, 1-180 days out-of-School suspension, or expulsion.

Sexting and/or Possession of Sexually Explicit, Vulgar or Violent Material-Students may not possess or display, electronically or otherwise, sexually explicit, vulgar or violent material including, but not limited to , pornography or depictions of nudity, violence or explicit death or injury. This prohibition does not apply to curricular material that has been approved by district staff for its educational value. Students will not be disciplined for speech in situation where it is protected by law.

First Offense: Confiscation, Principal/Student conference, detention, or in-school suspension, 1-10 days out of school suspension.

Subsequent Offense: Confiscation, Detention, in-school suspension, 1-180 days out of school suspension, or expulsion

Use of audio or visual recording equipment in violation of Board policy KKB.

First offense: Confiscation, Principal/Student conference, detention, or in-school suspension.

Subsequent offense: Confiscation, Principal/Student conference, detention, or in-school suspension, or 1-10 days out-of-school suspension.

Arson

First Offense: In school suspension, 1-180 days out of school suspension, or expulsion. Restitution if appropriate.

Subsequent Offense: 1-180 days out-of-school suspension or expulsion. Restitution if appropriate.

Hazing

First Offense: Detention, In school suspension or 1-180 out-of-school suspension.

Subsequent Offense: 1-180 days out of school suspension or expulsion.

Possession or use of Alcoholic Beverages,
Drugs or Weapons
(Board Policies JFCH and JFCJ)
Principal/Student Conference

First Offense: Suspension-Expulsion

Second Offense: Expulsion

Indecent exposure

Sale of Controlled Substances

First Offense: Expulsion

For out-of-school suspensions, parents will be notified by a telephone call and mail. Re-admission will be by the principal after a conference with the student.

ANY STUDENT WHO IS SUSPENDED FROM SCHOOL, WHETHER IT BE IN SCHOOL OR OUT OF SCHOOL, IS PROHIBITED FROM PARTICIPATING OR ATTENDING ANY EXTRA-CURRICULAR ACTIVITY, HOME OR AWAY, FOR THE LENGTH OF THE SUSPENSION.

First Offense: Principal/Student Conference, detention, in-school suspension, 1-180 days out of school suspension, or expulsion. Report to law enforcement for trespassing if expelled.

Subsequent Offense: Principal/Student Conference, detention, in school suspension, 1-180 days out-of-school suspension, or expulsion. Report to law enforcement for trespassing if expelled.

5th Block Policy (Board Policy JGB)

The 5th Block is a formal after school detention program established to address minor infractions of rules. It may also be utilized by teachers for academic problems.

The 5th Block detention will last from 3:15 to 4:30 p.m. usually on Wednesday. A teacher will supervise the 5th Block.

The student must be seated in the detention room by 3:15 p.m. with enough work, to occupy the full time. Sleeping or disrupting 5th Block will not be tolerated. **Any student dismissed from 5th Block for violating 5th Block rules will report to the principal for assignment of a Saturday School Detention. Failure to attend a 5th Block will result in a Saturday School Detention.**

School personnel will recommend disciplinary measures in writing to the principal who will make the assignment as recommended or discuss alternative discipline measures with the person making the referral. A copy of the 5th Block recommendation and the date the 5th Block is to be served will be mailed to the parent/guardian by Friday of the preceding week. This will allow parents time to make any necessary special arrangements. Once the parents have been notified, the student must serve the entire 5th Block as assigned. Exceptions to this policy may be made only in special situations by the principal.

Excessive 5th Block will not be tolerated; therefore, the following measures will be taken in an effort to minimize 5th Block:

First in a week: 5th Block

Second in a week: Saturday School

All after in a week: 3 day In School Suspension

Saturday School Policy (Board Policy JGB)

Saturday School will be held from 7:00 to 11:00 a.m. as needed. Parents will be notified by mail in advance. Students are to use this time to work on school

assignments. **Failure to attend the assigned Saturday School shall result in a three day suspension from school. If a student is dismissed from Saturday School for violating rules it will result in a 3 day out of school suspension.**

In School Suspension Policy (Board Policy JGB)

In School Suspension (ISS) is available every day in the detention room adjacent to the Principal's office. Students assigned to ISS for inappropriate behavior will go directly to the ISS room upon arrival on campus. Students may be assigned immediately in certain situations.

ISS will end at the close of the school day under normal circumstances. However, unexcused tardiness, misconduct during the ISS or failure to complete required work will result in the extension of ISS.

Students in ISS will not sleep, talk nor eat. Since ISS involves isolation from the remainder of the student body, those assigned will bring all books, papers, and other pertinent items. Morning and afternoon restroom and water breaks as well as lunch will be scheduled. Students will be escorted during all breaks by a staff member. Failure to attend ISS or misbehavior may result in out-of-school-suspension.

Out of School Suspension (Board Policy JGD)

Out of School Suspension (OSS) is a final attempt to correct behavior before expulsion is recommended. During the term of the OSS, a student is not to be on any North Platte School property or at any event at another place in which a North Platte group or individual is participating, regardless of the reason. A violation of this will be considered gross insubordination and will result in a recommendation for expulsion.

- I. The principal is granted power to suspend students for a maximum of ten days.
- II. The superintendent is granted power to suspend students for one year. A parent will be required to pick them up.
- III. Before any student can be suspended permanently from school a meeting of the student, parent, principal, superintendent and Board of Education may be requested.
- IV. Students and parents must realize that there will be breaches in classroom discipline that cannot be handled in the manner stated in the preceding paragraphs. The method of handling serious and/or unusual discipline problems occurring in the classroom are under the jurisdiction of the principal or superintendent and may be handled at their discretion.

The above rules are general rules and are not to be construed to mean that other means of dealing with discipline problems cannot be used. More serious classroom or school problems can be met with immediate suspension from school.

EXPULSION (Board Policy JGD)

North Platte Computer User Agreement

Before a computer account is created for a student, and at the beginning of each school year, the following agreement is to be read and signed by the student. Any attempt to use North Platte's technology resources in a harmful manner will result in the student's account being closed.

Any software not purchased by the North Platte School District is not to be loaded or used on North Platte School District's computers. It will be erased. Students are not to bring disks from home unless a teacher has assigned outside work. Disks brought from home are to be tested for viruses by the teacher or technology coordinator before being used in the school's computers.

Using anyone else's account for any reason will result in your account and the other person's account being closed. You are responsible for all uses of your account. Attempting to use the network system software is a violation of this agreement and you will be held responsible.

Best usage practices

Passwords at North Platte must be at least five characters long, but can be more. Passwords should not be dictionary words but should include at least one special character and numbers. Do not write your password down where others will see it. Do not share your password. Anyone accessing your account can delete your work resulting in 0% for you. You will be held responsible for all uses of your account, so keep your password secret. Do not leave your workstation if you are still logged in. All you files are vulnerable to someone walking by and deleting them.

Cut this page at the above line and turn in the bottom portion to the office or Mrs. Cassity.

I, _____, (print your name and sign below)

agree to use the North Platte computer network and workstations responsibly. Any damage I find will be reported promptly. If I'm found to be willfully responsible for damage, I understand I will be held accountable for it.